



Tamil Nadu Disaster Risk Reduction Agency



During the time of inspection the following criteria to be made available/ present by the training institutions those who were applied for the empanelment of training under Aapda Mitra training

Check List for Inspection of Training Centre

1. Hall with 30 seating capacity
2. Training Hall to conduct practical trainings
3. Swimming pool for practical training
4. Minimum 8 Trainers Available?
5. Are the trainers experienced/ Retired from Government Services?
6. Availability of evacuation equipment
7. Availability of training kit and assessment materials
8. Residential facility to accommodate 30 inmates.
9. Availability of minimum 12 Rooms with the size of 10'x15'
10. Training module and supportive material
11. Library facilities
12. Facility to conduct Mock Drill
13. Availability of CCTV camera and Bio-Metric facilities
14. The training Institute is run in own premises or rental building
15. In case of rental building, Copy of Rental Agreement
16. Availability of Trainers and their profile
17. Adequate Toilet Facility
18. Adequate Kitchen and Dining Facility
19. Display of Quality Assurance and Method of Maintenance
20. Proforma of Self Declaration Statement
21. Tie-up letter with local clinic /Hospital.